

Forwarded to Tech   
 Forwarded to Emerg. Mgnt

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

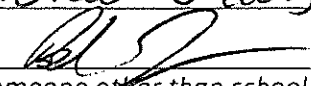
<b>Reporting School:</b>	MCC High School
<b>School Year:</b>	2016-16
<b>Drill # for the School Year:</b> (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	2/3 Lockdown

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1))

Time of Drill: \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

<b>Date &amp; Time of Drill:</b>	1/6 12:10 pm
<b>Time required to evacuate/shelter/secure personnel:</b>	2 minutes
<b>Total Number of participants:</b>	410
<b>Drill Remarks or Observations:</b>	
<b>Name of School Principal (or designee):</b> Brad Jacobs	
<b>Signature of School Principal:</b> 	
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b> Brad Jacobs	

Drill Coordinated With	Name & Title
<input type="checkbox"/> Emergency Management Coordinator:	
<input type="checkbox"/> Law Enforcement Agency:	
<input type="checkbox"/> Fire Department	

Submit Completed Forms to the Mason County Emergency Management Office  
 Fax 231-845-0911 or emergency.management@masoncounty.net

Sent to CBO	<input checked="" type="checkbox"/>
Forwarded to Tech	<input checked="" type="checkbox"/>
Forwarded to Emerg. Mgnt	<input checked="" type="checkbox"/>

MASON COUNTY CENTRAL

**MASON COUNTY  
SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM**

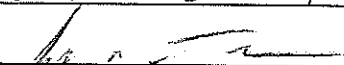
<b>Reporting School:</b>	MCC middle school
<b>School Year:</b>	2015-16
<b>Drill # for the School Year:</b> (example: #3/5 Fire; ½ Tornado; 1/3 Lockdown)	Lockdown 2/3

**Type of Drill:**

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1))

**Time of Drill:** \* At least one drill is required to *not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <u>when a significant number of the students are gathered but not in the classroom.</u>

<b>Date &amp; Time of Drill:</b>	1/6/16 - 2:30 pm
<b>Time required to evacuate/shelter/secure personnel:</b>	:30 secure 4:00 to check on security
<b>Total Number of participants:</b>	303
<b>Drill Remarks or Observations:</b>	Band room was not secure
<b>Name of School Principal (or designee):</b>	Jeff Taha
<b>Signature of School Principal:</b>	
	<i>If drill is conducted by someone other than school principal</i>
<b>Name &amp; Title of Person Conducting Drill:</b>	

**Drill Coordinated With**

**Name & Title**

<input type="checkbox"/>	Emergency Management Coordinator:	
<input checked="" type="checkbox"/>	Law Enforcement Agency:	Interquest
<input type="checkbox"/>	Fire Department	

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SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

<b>Reporting School:</b>	MCC Upper El.
<b>School Year:</b>	2015/2016
<b>Drill # for the School Year:</b> (example: #3/5 Fire; ½ Tornado; 1/3 Lockdown)	2/3

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1) <i>Secure</i>

Time of Drill: \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

<b>Date &amp; Time of Drill:</b>	1/14/16
<b>Time required to evacuate/shelter/secure personnel:</b>	22 seconds
<b>Total Number of participants:</b>	321
<b>Drill Remarks or Observations:</b>	Very Quiet / Very Secure
<b>Name of School Principal (or designee):</b>	Kevin Kinney
<b>Signature of School Principal:</b>	<i>[Signature]</i>
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b>	Kevin Kinney

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

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<input checked="" type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

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SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

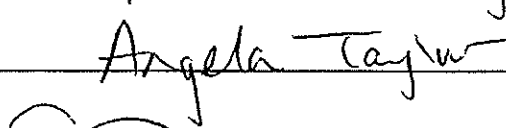
<b>Reporting School:</b>	Victory Early Childhood Center
<b>School Year:</b>	2015-2016
<b>Drill # for the School Year:</b> (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	#3 Lockdown

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: \* At least one drill is required to not be during class time.

<input type="checkbox"/>	During class time
<input checked="" type="checkbox"/>	In between classes/during class changes* Naptime
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

<b>Date &amp; Time of Drill:</b>	1/14/16 @ 1:40
<b>Time required to evacuate/shelter/secure personnel:</b>	29 seconds
<b>Total Number of participants:</b>	60+
<b>Drill Remarks or Observations:</b>	Practiced engaged knot with classrooms #7 seeking shelter in classroom #8. Two staff members practiced disengaging the knot.
<b>Name of School Principal (or designee):</b>	Angela Taylor
<b>Signature of School Principal:</b>	
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b>	Angela Taylor

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

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<input checked="" type="checkbox"/>
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SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM


<b>Reporting School:</b>	SCOTTSVILLE ELEM.
<b>School Year:</b>	2015-16
<b>Drill # for the School Year:</b> (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	3 0 7 3

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input checked="" type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

<b>Date &amp; Time of Drill:</b>	12:00 1/19/16
<b>Time required to evacuate/shelter secure personnel:</b>	2 min.
<b>Total Number of participants:</b>	300
<b>Drill Remarks or Observations:</b>	
<b>Name of School Principal (or designee):</b> CHRIS ETRHISON	
<b>Signature of School Principal:</b> 	
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b>	

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

Submit Completed Forms to Carla at CBO. All forms will be forwarded to Mason County Emergency Management by Carla.

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SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

<b>Reporting School:</b>	Victory Early Childhood Center
<b>School Year:</b>	2015/2016
<b>Drill # for the School Year:</b> (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	#4 Lockdown

**Type of Drill:** \* Secure Mode \*

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1) <i>Bomb Threat (Covenant Christian)</i>

**Time of Drill:** \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time <i>Secure / Alert Mode</i>
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

<b>Date &amp; Time of Drill:</b>	1/19/2016
<b>Time required to evacuate/shelter/secure personnel:</b>	12:15 - 3:00
<b>Total Number of participants:</b>	60+

**Drill Remarks or Observations:** Our building is always locked so no changes were made other than staff made aware and no p.m. recess until further information was received from all alert system via Liz & Emergency Management. Received 4 concerned parent phone calls, one early pickup.

**Name of School Principal (or designee):** Management

**Signature of School Principal:** *[Signature]*

*If drill is conducted by someone other than school principal*

**Name & Title of Person Conducting Drill:** *Angela Taylor*

**Drill Coordinated With**

<input checked="" type="checkbox"/>	Emergency Management Coordinator:	Liz via text/email
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department:	