

Sent to CBO
 Forwarded to Tech
 Forwarded to Emerg. Mgnt

12/17/15

MASON COUNTY CENTRAL

**MASON COUNTY
 SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM**

Reporting School:	MCC Upper Elementary
School Year:	2015/2016
Drill # for the School Year: (example: #3/5 Fire; ½ Tornado; 1/3 Lockdown)	1/2

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 st , 2 in the remaining school year.)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1))

Time of Drill: * At least one drill is required to *not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

Date & Time of Drill:	10:00 12/8/15
Time required to evacuate/shelter/secure personnel:	1:10 in position - Over in 3:25
Total Number of participants:	331
Drill Remarks or Observations:	Awsome, quick, movement, very quiet. Very Proud to be a Spartan.
Name of School Principal (or designee):	Kevin Kinich
Signature of School Principal:	<i>[Signature]</i>
<i>If drill is conducted by someone other than school principal</i>	
Name & Title of Person Conducting Drill:	Kevin Kinich / Principal

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

Sent to CBO

Forwarded to Tech

Forwarded to Emerg. Mgnt

12/17/15

MASON COUNTY CENTRAL

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

Reporting School:	Victory Early Childhood Center
School Year:	2015/2016
Drill # for the School Year: (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	# 3 Lock Down

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 st , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1))

Time of Drill: * At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input checked="" type="checkbox"/>	In between classes/during class changes* RECESS ENDING ENTERING BUILDING
<input checked="" type="checkbox"/>	Recess or lunch time* NAP TIME
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

Date & Time of Drill:	12/10/15
Time required to evacuate/shelter/secure personnel:	1:50 - 2:10
Total Number of participants:	60+
Drill Remarks or Observations:	
SECURE MODE / BOOTS ENGAGED - Blinds Pulled Awaft Further Instruction	
1 - Classroom Blinds NOT Pulled During Outside ✓	
Name of School Principal (or designee):	Angela Taylor
Signature of School Principal:	
If drill is conducted by someone other than school principal	
Name & Title of Person Conducting Drill:	

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

Sent to CBO

Forwarded to Tech

Forwarded to Emrg. Mgnt

12/17/15

MASON COUNTY CENTRAL (rev. 8/14)

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

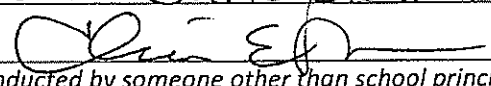
Reporting School:	Scottville Elementary
School Year:	2015-2016
Drill # for the School Year: (example: #3/5 Fire; ½ Tornado; 1/3 Lockdown)	2 of 3 Lockdown

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 st , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: * At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

Date & Time of Drill:	12-15-15 @ 1:40
Time required to evacuate/shelter/secure personnel:	1 minute 45 seconds
Total Number of participants:	300+
Drill Remarks or Observations:	Core Classrooms practiced locking down while specials & RTI locations evacuated. These locations did not get to practice evacuating on Nov. 25 as all students stayed in core classes that day.
Name of School Principal (or designee):	Chris Etchison
Signature of School Principal:	
<i>If drill is conducted by someone other than school principal</i>	
Name & Title of Person Conducting Drill:	Principal - Chris Etchison

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

Submit Completed Forms to Carla at CBO. All forms will be forwarded to Mason County Emergency Management by Carla.