

Sent to CBO

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MASON COUNTY CENTRAL

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

Reporting School:	2016/2017
School Year:	Victory Early Childhood Center
Drill # for the School Year: (example: #3/5 Fire; #1/2 Tornado; #1/3 Lockdown)	#6 FIRE

Type of Drill:

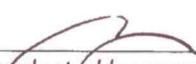
<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 st , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1))

Time of Drill: * At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time	3 classrooms
<input checked="" type="checkbox"/>	In between classes/during class changes*	1 classroom
<input checked="" type="checkbox"/>	Recess or lunch time*	1 classroom
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.	

Date & Time of Drill:	2/6/2017
Time required to evacuate/shelter/secure personnel:	10:00 34 seconds
Total Number of participants:	52+

Drill Remarks or Observations:

Name of School Principal (or designee):	Angela Taylor
Signature of School Principal:	
<i>If drill is conducted by someone other than school principal</i>	
Name & Title of Person Conducting Drill:	SAME

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

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MASON COUNTY
 SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

Reporting School:	SCOTTVILLE ELEM.
School Year:	2016-17
Drill # for the School Year: (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	3073

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 st , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: * At least one drill is required to *not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

Date & Time of Drill:	2-13-17 1PM
Time required to evacuate/shelter/secure personnel:	1min 20 seconds
Total Number of participants:	300
Drill Remarks or Observations:	
Name of School Principal (or designee): Chris Etchism	
Signature of School Principal: <i>Chris Etchism</i>	
<i>If drill is conducted by someone other than school principal</i>	
Name & Title of Person Conducting Drill: Chris Etchism - Principal	

Drill Coordinated With	Name & Title
<input type="checkbox"/> Emergency Management Coordinator:	
<input type="checkbox"/> Law Enforcement Agency:	
<input type="checkbox"/> Fire Department	

Submit Completed Forms to Carla at CBO. All forms will be forwarded to Mason County Emergency Management by Carla.