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3/2/18

3/22

MASON COUNTY CENTRAL

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

<b>Reporting School:</b>	MCC Upper Elementary
<b>School Year:</b>	2017/2018
<b>Drill # for the School Year:</b> (example: #3/5 Fire; #1/2 Tornado; #1/3 Lockdown)	2/2

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1))

Time of Drill: \* At least one drill is required to not be during class time.

<input type="checkbox"/>	During class time
<input checked="" type="checkbox"/>	In between classes/during class changes* Just before class started. Kids still in hallway, some in classroom.
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

<b>Date &amp; Time of Drill:</b>	3-1-18 8:30 a.m.
<b>Time required to evacuate/shelter/secure personnel:</b>	1:43
<b>Total Number of participants:</b>	Approx 300
<b>Drill Remarks or Observations:</b>	Great improvement from last time. Everyone stayed calm.
<b>Name of School Principal (or designee):</b>	Kevin Kimes
<b>Signature of School Principal:</b>	<i>[Signature]</i>
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b>	Lozi Schneider Student Success Specialist

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

Submit Completed Forms to the Mason County Emergency Management Office  
Fax 231-845-0911 or emergency.management@masoncounty.net

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3/6/18

3/22

MASON COUNTY CENTRAL (rev. 8/14)

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

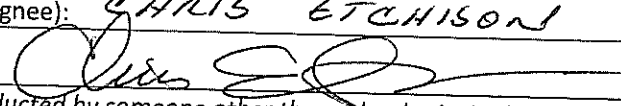
<b>Reporting School:</b>	SCOTTVILLE 626m.
<b>School Year:</b>	2017-18
<b>Drill # for the School Year:</b> (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	4/5

Type of Drill:

<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input checked="" type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

<b>Date &amp; Time of Drill:</b>	3-5-18 12:30 PM
<b>Time required to evacuate/shelter/secure personnel:</b>	.55 sec.
<b>Total Number of participants:</b>	
<b>Drill Remarks or Observations:</b>	
<b>Name of School Principal (or designee):</b>	CHRIS ECHISON
<b>Signature of School Principal:</b>	
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b>	PRINCIPAL

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

Submit Completed Forms to Carla at CBO. All forms will be forwarded to Mason County Emergency Management by Carla.

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3/16/18  
5/24/18

MASON COUNTY CENTRAL (rev. 8/14)

MASON COUNTY  
SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

Reporting School:	Mason County Central Middle School
School Year:	17-18
Drill # for the School Year: (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	Tornado 2/2

Type of Drill:

<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: \* At least one drill is required to *not be during class time.*

<input type="checkbox"/>	During class time
<input checked="" type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time <i>when a significant number of the students are gathered but not in the classroom.</i>

Date & Time of Drill:	3/6/18	8:35 am
Time required to evacuate/shelter/secure personnel:	2:38	
Total Number of participants:	312	

Drill Remarks or Observations:

Need to assist subs better

Name of School Principal (or designee):

John Russell

Signature of School Principal:

*[Signature]*

If drill is conducted by someone other than school principal

Name & Title of Person Conducting Drill:

John Russell Principal

Drill Coordinated With

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department	

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# Mason County School Emergency Drills Documentation Form

<b>Reporting School:</b>	Victory Early Childhood center
<b>School Year:</b>	2017 (2018)
<b>Drill # for The School Year:</b> <small>(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)</small>	#4 Lockdown

**Type of Drill:**

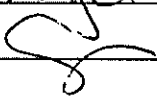
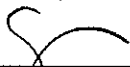
<input type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 in March)
<input checked="" type="checkbox"/>	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)
<input type="checkbox"/>	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)

**Time of Drill:**

*\* At least one drill is required to not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input checked="" type="checkbox"/>	In between classes/during class changes*
<input checked="" type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

<b>Date &amp; Time of Drill:</b>	3/14/2018		
<b>Time required to evacuate/shelter/secure all personnel:</b> <small>(i.e. Last person to check or leave building)</small>	10:00 — 12:00		
<b>Total Number of Participants:</b>	60+		
<b>Enhancements Made To Drill:</b> <small>Fire exit blocked, Scenario given, Missing Student, etc.</small>			
<b>Drill Remarks or Observations:</b>			
National Student Walk Out Day - coordinated w/ School Safety Team county wide.			

<b>Name of School Principal (or designee):</b>	Angela Taylor
<b>Signature of School Principal:</b>	
<b>Name &amp; Title of Person Conducting Drill:</b> <small>If drill conducted by someone other than principal</small>	 — SAME

**Public Safety Agency Present For Drill**

*Name & Title*

<input checked="" type="checkbox"/>	Emergency Management Coordinator:	See Above
<input checked="" type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department:	

Submit Completed Forms to the Mason County Emergency Management Office  
emergency.management@masoncounty.net

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3/15/18  
 3/22/18

MASON COUNTY CENTRAL (rev. 8/14)

MASON COUNTY  
 SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

Reporting School:	Mason County Central Middle School
School Year:	17-18
Drill # for the School Year: (example: #3/5 Fire; 1/3 Tornado; 1/3 Lockdown)	4/5

Type of Drill:

<input checked="" type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

Date & Time of Drill:	3-15-18
Time required to evacuate/shelter/secure personnel:	45 sec.
Total Number of participants:	298
Drill Remarks or Observations:	Teacher did a good job checking to see if it was a drill or not. One staff member put boots on.
Name of School Principal (or designee):	John Russell
Signature of School Principal:	<i>[Signature]</i>
If drill is conducted by someone other than school principal	
Name & Title of Person Conducting Drill:	John Russell Principal

Drill Coordinated With	Name & Title
<input type="checkbox"/> Emergency Management Coordinator:	
<input type="checkbox"/> Law Enforcement Agency:	
<input type="checkbox"/> Fire Department:	

Submit Completed Forms to Carla at CBO. All forms will be forwarded to Mason County Emergency Management by Carla.

Mason County  
School Emergency Drills Documentation Form

<b>Reporting School:</b>	Victory Early Childhood Center
<b>School Year:</b>	2017-2018
<b>Drill # for The School Year:</b> <small>(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)</small>	#4 Tornado

**Type of Drill:**

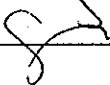
<input type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 in March)
<input type="checkbox"/>	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)
<input type="checkbox"/>	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)

**Time of Drill:**

*\* At least one drill is required to not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input checked="" type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

<b>Date &amp; Time of Drill:</b>	3/21/2018
<b>Time required to evacuate/shelter/secure all personnel:</b> <small>(i.e. Last person to check or leave building)</small>	12:15 - 12:16 min
<b>Total Number of Participants:</b>	60+
<b>Enhancements Made To Drill:</b> <small>Fire exit blocked, Scenario given, Missing Student, etc.</small>	
<b>Drill Remarks or Observations:</b>	Monitors evacuated correctly.

<b>Name of School Principal (or designee):</b>	Angela Taylor
<b>Signature of School Principal:</b>	
<b>Name &amp; Title of Person Conducting Drill:</b> <small>If drill conducted by someone other than principal</small>	SJA - SAME

**Public Safety Agency Present For Drill**

*Name & Title*

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department:	

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emergency.management@masoncounty.net

# Mason County School Emergency Drills Documentation Form

<b>Reporting School:</b>	Victoria Early Childhood Center
<b>School Year:</b>	2017 (2018)
<b>Drill # for The School Year:</b> <small>(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)</small>	#3 Tornado

**Type of Drill:**

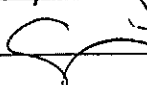
<input type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 in March)
<input type="checkbox"/>	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)
<input type="checkbox"/>	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)

**Time of Drill:**

*\* At least one drill is required to not be during class time.*

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input checked="" type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

<b>Date &amp; Time of Drill:</b>	3/21/2018		
<b>Time required to evacuate/shelter/secure all personnel:</b> <small>(i.e. Last person to check or leave building)</small>	10:10 - 10:11 AM		
<b>Total Number of Participants:</b>	60+		
<b>Enhancements Made To Drill:</b> <small>Fire exit blocked, Scenario given, Missing Student, etc.</small>			
<b>Drill Remarks or Observations:</b>	Monitors will revisit their evacuation point within room: not in classroom in ADA bathroom - no objects for threat of falling.		

<b>Name of School Principal (or designee):</b>	Angela Taylor
<b>Signature of School Principal:</b>	
<b>Name &amp; Title of Person Conducting Drill:</b> <small>If drill conducted by someone other than principal</small>	SA - SAME

**Public Safety Agency Present For Drill**

*Name & Title*

<input type="checkbox"/>	Emergency Management Coordinator:	
<input type="checkbox"/>	Law Enforcement Agency:	
<input type="checkbox"/>	Fire Department:	

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3/22/18

MASON COUNTY CENTRAL (rev. 8/14)

MASON COUNTY

SCHOOL EMERGENCY DRILLS DOCUMENTATION FORM

<b>Reporting School:</b>	SCOTTVILLE Elem.
<b>School Year:</b>	2017-18
<b>Drill # for the School Year:</b> (example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)	2072

Type of Drill:


<input type="checkbox"/>	Fire Drill (5 required; 3 drills by December 1 <sup>st</sup> , 2 in the remaining school year.)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year, with 1 required in March)
<input type="checkbox"/>	Lock Down/Shelter-in-Place (3 required, with 1 due by December 1 and 1 due after January 1)

Time of Drill: \* At least one drill is required to not be during class time.

<input checked="" type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom.

<b>Date &amp; Time of Drill:</b>	3-22-18
<b>Time required to evacuate/shelter/secure personnel:</b>	1.5 min.
<b>Total Number of participants:</b>	300

Drill Remarks or Observations:

<b>Name of School Principal (or designee):</b>	CHRIS Etchison
<b>Signature of School Principal:</b>	
<i>If drill is conducted by someone other than school principal</i>	
<b>Name &amp; Title of Person Conducting Drill:</b>	CHRIS Etchison PRINCIPAL

Drill Coordinated With	Name & Title
<input type="checkbox"/> Emergency Management Coordinator:	
<input type="checkbox"/> Law Enforcement Agency:	
<input type="checkbox"/> Fire Department	

Submit Completed Forms to Carla at CBO. All forms will be forwarded to Mason County Emergency Management by Carla.